



Assistants and are connected to proactively engaging parents. Additionally, the Department expected to see more emphasis on the parent survey tool as a means of identifying parent perceptions and determining where improvement is needed. When Department staff visit the District in the months ahead, we will follow up with regard to measures of progress toward identified success metrics.

The Department will monitor the progress of the District's implementation of its action plan in the following ways:

- x RCSD shall submit Quarterly Reports to the Department for the purpose of providing a summary of the District's actions toward each of the sections of the action plan. These Quarterly Reports will be posted publicly and shall be in the same format as Dr. Aquino's Quarterly Reports. The first of these reports is due on November 30, 2019.
- x Department program staff from the Office of Special Education, Office of Bilingual Education and World Languages, and Office of Accountability will visit the district monthly to monitor the progress of the District's action plan. The first three meetings will occur on the following dates:
  - o November 15, 2019 (via video)
  - o December 19, 2019
  - o January 23, 2020
- x During these visits and other interactions between the Department and RCSD, Department staff will look to confirm that activities identified in action plan prior to the meeting have occurred as described in the District's plan.
- x Department program staff will continue to expect timely completion of RCSD required submissions and required actions pertaining to Special Education, English Language Learners, schools in the New York State Receivership program, and schools identified as either Comprehensive Support and Improvement or Targeted Support and Improvement.
- x In addition, RCSD will now be expected to submit specific items related to the district's fiscal health. These items are outlined in the attached Financial Addendum and accompanying Fiscal Corrective Action Plan. Items required under this plan shall be submitted to the following email address for review: [CAPFISCAL@nysed.gov](mailto:CAPFISCAL@nysed.gov).

We appreciate RCSD's efforts to fully address the Department's previous feedback in developing a cohesive plan to support the students of Rochester. We look forward to a continued partnership with the District in the upcoming school year and to supporting the District's efforts to implement the action plan and ultimately improve educational outcomes for students in the Rochester City School District.

Sincerely,



Elizabeth R. Berlin