



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

---

CHIEF FINANCIAL OFFICER  
89 Washington Ave., Room 128, EB  
Albany, New York 12234

March 2, 2022

**TO:** BOCES District Superintendents  
School District Superintendents  
School District Business Officers  
Charter School Leaders

**FROM:** Phyllis D. Morris, Chief Financial Officer

**RE: Required Reporting on LEA Allocations of Federal Elementary and Secondary Education Emergency Relief (ESSER) and Governor's Education Emergency Relief (GEER) Funds – DUE APRIL 1, 2022**

As a condition of receiving federal ESSER and GEER funding under the Coronavirus Aid, Relief, and Economic Security (CARES) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Acts, and federal ESSER funding under the American Rescue Plan (ARP)

**LEAs should note that USDE will be requiring additional data elements to be reported for subsequent reporting periods. LEAs should review the USDE [ESSER](#) and [GEER](#) data collection tools and begin tracking expenditures accordingly.**

If your LEA is unable to meet the mandatory reporting requirements and submit its Education Stabilization Fund Report by April 1, 2022, NYSED may take action necessary to ensure compliance with the reporting requirements. These actions may include placing special conditions on your LEA's grant award which may include, but not be limited to initiating actions to withhold, suspend, or terminate your remaining ESSER and/or GEER funds in accordance with NYSED's enforcement authority in section 2 CFR Part 200.208 and section 2 CFR Part 200.339 of the Uniform Grants Guidance.

Please direct questions to the Office of ESSA-Funded Programs at [CARESAct@nysed.gov](mailto:CARESAct@nysed.gov).

cc: Commissioner Betty A. Rosa  
Sharon Cates-Williams  
Jim Baldwin  
Jason Harmon  
Ed Lenart  
Erica Meaker