

- o Requesting inspection by the county fire coordinator , or officer performing the powers and duties of a county fire coordinator pursuant to a local law of the county in which the building is located;
- o Requesting inspection by the fire department of any city, town, village, or fire district in which the building is located;
- o Requesting inspection by a fire corporation which is subject to the provisions of section 1402 of the not-for-profit corporation law, if such building is located within the area described in the certificate of incorporation of any such corporation;
- o Requesting inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification.

Please direct your questions as follows:

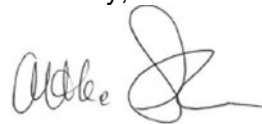
Inspection requirements, reporting forms, or how to use the [NYSED Business Portal](#) may be directed to ORISS at npfiresafety@nysed.gov

Code related questions may be directed to the NYSED Office of Facilities Planning at Firesafety@nysed.gov.

The fire safety inspection is an annual requirement, and it is intended to ensure all R/Is are operated and maintained in a safe and healthy manner for the benefit of the students and staff in your community. A hard copy of your inspection report should be kept at the R/I and made readily available to relevant officials, if requested.

Thank you for your continued support and hard work to keep students safe.

Sincerely,



Althea Johnson
Director