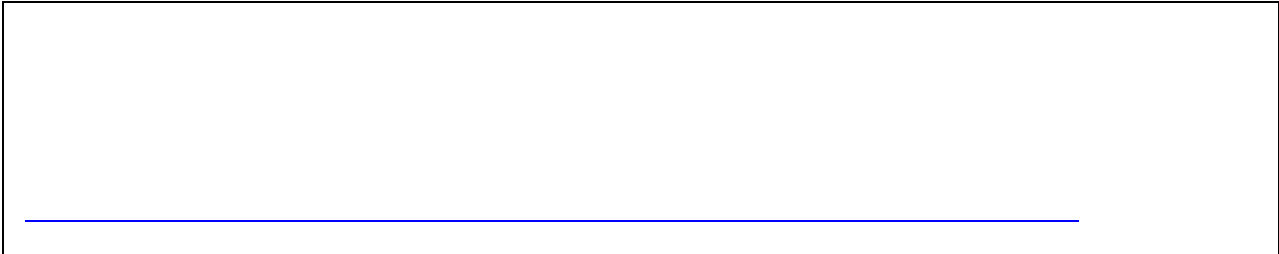


**Guidance to Complete the LEA MOE Calculator for the 2018-19 Eligibility Standard**

LEAs **MUST NOT**

A large empty rectangular box with a black border and a blue horizontal line near the bottom, likely a placeholder for a signature or stamp.

After you have completed all the information for your LEA please review tabs **TAB 15. 18-19 MOE** and **TAB 4. Multi-Year MOE Summary** to make sure your LEA has met MOE.

NYSED strongly recommends that an LEA completes all the information for each four methods to meet MOE, but a LEA only needs to meet MOE for one method to comply with the requirement.

Once completed, please submit your LEA MOE Calculator [idea@nysed.gov](mailto:idea@nysed.gov). In the subject line please write **2018-19 MOE Eligibility** and your **“LEA NAME”**.