

Step by Step Guide to Complete the 2021-22 Compliance Standard LEA Maintenance of Effort (MOE) Calculator for the Individual with Disabilities Education Act (IDEA) Program

Verification of Previous Years Requirements Before Getting Started

School Districts/State Agencies **MUST NOT** submit their 2021-22 LEA MOE Compliance Standard Calculator until all previous year's requirements have been approved by New York State Education Department (NYSED). If you have any questions/concerns if your district has not met all previous year's requirements, please send an e-mail to idea@nysed.gov

The reason for this rule is that the determination if a School District/State Agency meets the 2021-22 Compliance Standard is based on previous years data.

TAB 4. Multi-Year Summary – Cell B7 is a drop-down box. Please make sure this cell is set

The 2nd report to review is only needed if your district has any Parentally Placed Students who are not receiving Special Education Services. This information is included in Verification Report 5.

- Verification Report (VR) 5 – **School Age LRE Setting** – Must combine the total of the following two lines.
 1. Report 16A - Line 3 - Parentally placed in a nonpublic elementary school and NOT receiving publicly funded special education and related services
 2. Report 16B - Table 3 – Line 4 – Parentally Placed in Nonpublic School-Not Receiving Special Education Services.

If there are any Parentally Placed students in your district that are not receiving services those students **MUST NOT** be included in your Student with Disabilities Child Count. If your district has any student(s) in this category it was reported on Verification Report 5.

Document titled **2021-22 Students with Disabilities Child Count for Compliance Standard** is located on our website at [IDEA grant application guidance](#) under the Maintenance of Effort Heading. This document contains your districts/agencies reported SWD count minus any Parentally Placed Students not receiving Special Education Services for the 2021-22 year.

- 3) **TAB 8. 21-22 Amounts** - Please make sure to complete the information for **Compliance**. The Compliance information is in Columns H-M of the worksheet. The LEA must include a description and actual expenditure amounts in cells **H5-L29**.
- 4) **TAB 4. Multi-Year MOE Summary** – Please complete **Cell L9** and **Cell M9**. **Cell L9** is the 611-grant award amount that your district/agency received for 2021-22. **Cell M9** is the 619-grant award amount that your district/agency received for 2021-22.

Two Items of Note:

The State Aid Planning Unit at Questar III BOCES is available to provide technical assistance and guidance on the information needed to complete the Compliance (Expenditure) portion. They have created a worksheet that guides districts on the expenditure information needed to complete **Tab 5**. Please contact Questar III BOCES at (518)477-2635 if your district needs assistance in completing

either the Local or State column. This issue was discussed with the State Aid Planning Unit at Questar III BOCES and a change was made to their guidance worksheet they provide.

Information that MAY be Completed

Important to complete this section if applicable because it can only benefit a district to meet the MOE requirement

Exceptions

A school district/state agency may reduce its MOE obligation for expenditures if there is an allowable exception. Allowable exceptions are those due to a) voluntary or for-cause departure of special education staff, b) decrease in enrollment of IDEA-eligible children, c) termination of an exceptionally costly program for a particular child, under certain circumstances, d) termination of costly expenditures for long-term purchases.

Guidance on Exceptions is located on **Tab 2 (lines 282-359)** of the Calculator. NYS Education does not operate a high cost fund so Exception (e) is not applicable.

- 1) **TAB 10 21-22 Exc & Adj.** - If a district/_28 (e)6 (n()-2 (is)1D(TJ 0 Tc5.89j 0.33 0 Td ()Tj -0.00

