

## Due Process Complaint Notice to Request an Impartial Hearing

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### Directions

This form may be used to submit a due process complaint notice (also known as a request for an impartial hearing). However, use of this form is optional. All asterisked ( \* ) information is required. Make two copies of the completed form and submit as follows:

If this form is submitted by the parent, send the original to the school district.

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In addition, send one copy to the New York State Education Department, Office of



