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TO: District Superintendents of BOCES  
Superintendents of Public School Districts Outside NYC  
Principals of Public Schools Outside NYC  
Charter School Leaders

FROM: Gemma Rinefierd

SUBJECT: Collection of 2023-24 School Year School Safety and Educational Climate (SSEC) Incident Counts

This memo includes important information about reporting School Safety and Educational Climate (SSEC) data. Please share this information with your school or district Coordinator and other appropriate school and district staff.

#### Submission of 2023-24 SSEC Data

To fulfill the requirements of federal law relating to unsafe school choice, Education Law §2802 requires the Commissioner to annually determine which public elementary and secondary schools are persistently dangerous, in accordance with the Commissioner's regulations. Each school is required to maintain a record of all violent and disruptive incidents that occur within each school year, from July 1 through June 30, and to provide an annual report, to the Department, of number of such incidents in each category outlined in section [§100.2\(gg\) of Commissioner's regulations](#).

All public schools and districts, charter schools, and BOCES that were active for any period during the 2023-24 school year are required to submit data regarding School Safety and Educational Climate to the New York State Education Department (NYSED) including where the number of incidents reported is zero. In addition, all relevant incidents that occurred during

- o An act where the school has referred the person to the police for the act.

### The Importance of Accurate Reporting

Accurately reporting all SSEC incidents provides your school and community with a realistic view of the areas your school will focus on as you continue to work to improve school climate and provide learning environments where all students feel supported and ready to learn. In particular, it is important to remember that Dignity for All Students Act (Dignity Act) incidents reported under categories *Discrimination, Harassment, and Bullying, and Cyberbullying*, apply to all students, not just protected classes and the Dignity Act does not require repetition for an incident to be defined as founded or material under the Dignity Act. Reportable incidents include incidents that occur only once, and those single incidents may have a significant impact on a student's learning environment.

### Reporting Deadlines & Process

The 2023-24 SSEC data collection opens on June 4, 2024 for all school districts, public schools, including charter schools, and BOCES.

Category	2023-24 SSEC Deadline
1. Schools identified as Potentially Persistently Dangerous (PPD) based on 2022-23 school year data and notified by letter in May 2024	July 8, 2024
2. Schools designated as Persistently Dangerous (PD) for the 2022-23 school year	July 8, 2024
3. All other public schools, including charter schools, school districts, and BOCES forms	July 22, 2024

\*Reminder: once the 2023-24 school year data collection window closes on July 22, 2024, SSEC data may not be changed.

The SSEC data are collected through the IRS Data Exchange (IDEx), which is accessed through the